



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PILOT COMMISSIONERS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	Board of Pilot Commissioners
MEETING DATE AND TIME:	Friday February 19, 2016 at 13:00.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED:	APPROVED MAY 20, 2016

MEMBERS PRESENT

Bradford Schell, Professional Member
Joseph Morrissey, Professional Member
Stephen McGuiness, Professional Member
Laura Phillips, Public Member
Maia Murphy, Public Member
Penelope Marshall, Public Member

MEMBERS ABSENT

Maia Murphy, Public Member
Mark Reardon, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Patricia Davis-Oliva, Deputy Attorney General
Melanie Alexander, Administrative Specialist II

OTHERS PRESENT

R.G. Medd
W.E. Lowe

CALL TO ORDER

Mr. Schell called the meeting to order at 13:04

REVIEW AND APPROVAL OF MINUTES

A motion was made by Mr. Morrissey, seconded by Ms. Phillips, to approve the November 20, 2015 meeting minutes as written. The motion carried unanimously.

UNFINISHED BUSINESS

Refresher Trip Requirements

A motion was made by Mr. McGuiness, seconded by Ms. Phillips, to approve Rule 5 (refresher trips for Pilots that have not been practicing the profession for a length of time) to be added to the regulations. The motion carried unanimously.

NEW BUSINESS

The Board discussed rule 13, to determine whether or not to allow pilots the option to place their license into an inactive status for medical reasons, and how many years if so. It was decided to table the vote until the next meeting after more information could be gathered.

COMPLAINT STATUS

Mr. Morrissey stated that there have been no new complaints received.

OTHER BUSINESS (for discussion only)

Mr. Lowe advised the Board that Mr. Hukill is still actively working and in full compliance with his order. He supplied the Board with Ship-to-Shore test results and meeting attendance records. Mr. Lowe advised the Board that May would be Mr. Hukill's final report because that would reach the end of his probation period.

CORRESPONDENCE

David Wasiloski wrote in asking that he be added to an apprentice opening list if we had one, or that we notify him when we started accepting applications again since he does not have access to newspapers because he sails fulltime. The Board stated that they do not have a list and they cannot notify anyone personally when applications are being accepted. They did suggest that he check the website regularly since that is updated to let the public know when applications are being accepted as well as the newspapers.

PUBLIC COMMENT

NEXT MEETING

The next meeting will be May 20, 2016 at 1300.

ADJOURNMENT

With no further business before the Board, a motion was made by Mr. Schell, seconded by Ms. Phillips, to adjourn the meeting. The motion carried unanimously. The meeting went off record and adjourned at 13:56.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Melanie Alexander', written in dark ink.

Melanie Alexander
Administrative Specialist II